**New opportunities at Action Homeless**

This is an exciting opportunity to join an organisation committed to ending the cycle of homelessness and ensuring everyone has a decent and safe place to call home. Our mission is to ensure that no one has to sleep rough on the street in our City. We are passionate about ending street homelessness, and empowering people to achieve higher living standards and quality of life.

We are looking for people to join our teams within our low, medium and high support services. Our teams work to engage and motivate people to manage and sustain their housing, working flexibly and creatively with our local partners.

If you are a resourceful, resilient and a personable individual who enjoys a dynamic and creative work environment then this is a great opportunity to develop your skills and your career. You may have experience of working with vulnerable adults, already be working in the homeless sector, or have experience working in challenging situations, and have the transferable skills we are looking for.

Many of our services operate over seven days per week and include some evening and weekend work and you will be required to participate on a rota; however, you will only work weekends for two weeks in a five-week rota, with a good home to work life balance built in. Your days will vary, challenging and rewarding and you will need to adapt to changing circumstances, as you work with people to reach their personalised goals.

In all these three roles, you will:

* Be responsible for delivering housing related support so our clients sustain their accommodation. This will include encouraging regular rent payments, budgeting and maintaining a home.
* Utilise a strength-based approach to help overcome complex issues and provide individually tailored support
* Support those who live in our properties to access and engage with specialist agencies; this can include mental health services and/or substance misuse agencies and looking at breaking the barriers to our clients using these services
* Encourage our clients to access community facilities; this may include accessing leisure activities, using the open air gym in summer or going for a coffee and a chat
* Support can cover a wide range of activities such as registering with a GP for the first time; support to build confidence in cooking; shopping for items for a new home; finding out about and supporting clients to access training and work opportunities.
* Ensure our properties are safe and welcoming environments for those who live in them, having a clean room for when a client moves in to our service, including fresh bedding and welcome packs to help them settle in
* Ultimately, support those who live in our services to identify and access appropriate move on options to live independently

**Senior Homeless Services Officer**

**37 Hours per week**

**Starting salary - £25,827(£13.42 per hour) salary includes £1000 enhancement for participation in on-call duties on a rota basis.**

Our seniors are the first point of advice for our Homeless Service Officers and Assistants working within our services. You will be responsible for overseeing, supporting and delivering key outcomes within the team and will be a lead for your team, advising on any complex issues they are facing.

This role allows you to build strong working relationships with the clients living in our services as well as working closely with the agencies we work in partnership with.

You will support and be supported by the Service Team Manager, to implement the homeless services team’s aims and objectives.

The Senior Homeless Services Officer Job Description and Person Specification can be found on our website, please click apply and you will be directed to our recruitment page. To apply for the role please download and complete our application form and return to tammybolton@actionhomeless.org.uk

**Homeless Services Officer**

**37 Hours per week**

**Starting salary - £22,478 (£11.68 per hour) salary includes £1000 enhancement for participation in on-call duties on a rota basis.**

This role will provide person centred housing support and management to our clients, many of whom have experienced multiple disadvantages in their lives, and require support to access Treatment, Health and Social Care services. You will provide support to enable clients to move forwards and towards breaking their cycle of homelessness. You will have the time to build positive working relationships with our clients and support them while in our service and to resettlement, from initial referral to moving on to accommodation that is more permanent.

The Homeless Service Officer Job Description and Person Specification can be found on our website, please click apply and you will be directed to our recruitment page. To apply for the role please download and complete our application form and return to tammybolton@actionhomeless.org.uk

**Assistant Homeless Services Officer**

**37 Hours per week**

**Starting salary - £19,892 (£10.34 per hour)**

We are offering an exciting training and development opportunity within our homeless services for Assistants Homeless Services Officers.

This role will suit someone wanting a change in career and or looking to take the first step into homeless services. Ideally, you will need to be able to demonstrate an understanding of our client group and the barriers people with experience of homelessness face, a desire to work with vulnerable people who have experienced homelessness in their lives is essential.

We will support you to develop your skills across key areas, including intensive housing management activity such as rent collection and health and safety checks, ensuring accommodation is of a good quality, safe and welcoming while reporting maintenance required. Providing coaching & support to help people obtain their goals. The role allows a pathway to enabling individuals with the skills, values, passion and attitude we are seeking to progress to our Homeless Services Officer role, typically within 6-12 months.

The Assistant Homeless Services Officer Job Description and Person Specification can be found on our website, please click apply and you will be directed to our recruitment page. To apply for the role please download and complete our application form and return to tammybolton@actionhomeless.org.uk

If you are interested in meeting our team or finding out more about our vacancies then we are holding a jobs fair on Thursday 28th July 2022 between 5pm and 7pm at 6 St James Terrace, Leicester, LE2 1NA.

**Closing date for all roles Wednesday 3rd August 2022 at 5pm**