**Driver - Food Collection Volunteer**

**Purpose of the role**

To drive the Action Homeless van, collecting food donations from partners around Leicester and delivering them to the Food Stop, specified emergency food providers or storage facilities.

**Main tasks**

* Collect and safely transport both ambient and fresh food from a number of routine collection points
* Collect ad-hoc donations as directed
* Deliver food items to a specific location as directed
* Maintain optimum relationships with all donors to ensure repeat donations.
* Assist Action Trust drivers with collections where necessary
* To load and unload food items into vehicles
* To maintain excellent donor relations
* To keep simple records of food received and delivered
* To undertake vehicle hygiene and cleanliness duties as required

**Qualities required**

* Reliable
* Organised
* Good Communicator
* Active – able to undertake manual handling tasks aided my equipment

Successful applicants will be asked to undertake a short supervised drive in the van with a member of Action Homeless staff

We will need to take a copy of our driving license and paper counterpart

You will be asked to declare any accidents, losses or motoring convictions that have taken place in the last 5 years.

**Training provision – our commitment to you:**

Volunteers will be given a full induction to the collections process, including regular pick-up and drop-off locations

**Availability:** Weekdays

**Location:** Citywide

**Main point of contact:**

If you are interested in this role, or have any questions, please contact:

James Riviere (Community Engagement Assistant)

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